

**Company's Details**

Company Name in English			
Trading Name			
Country of Incorporation			
Commercial Registration Number			
Registered Address			
Correspondence Address(es)			
Telephone Number		Website	
Contact Email		SWIFT address	BIC code

**Declaration**

I/We apply to open the above account(s) relationship with Arab Banking Corporation (B.S.C.), ("Bank ABC") and have the authority to sign ABC Digital Registration & Entitlement Allocation Form on behalf of the Company. I/We acknowledge that Bank ABC may decline our application without providing any reason in which event no contractual relationship will arise between Bank ABC and me/us. I/We declare that we have the authority to sign the Account Opening Form on behalf of the Company.

I/We agree to the Bank ABC Digital Services Terms and Conditions available at ABC Digital Service URL, which I/we have read, and any amendments, alterations and additions made thereto from time to time in accordance with its terms. I/We also confirm that each person whose signature appears in the Authorised User Details section has sufficient authority and is authorised to use ABC Digital service at any time and from time to time for and on behalf of the Company in relation to the designated accounts.

I/We confirm that I/we have the appropriate authority to confirm this request, and that I/we identify and confirm the user's signature and that I/we have read, understood and accept the terms and conditions governing this service.

I/We represent that the information provided by me/us in this form and in any other documents provided by me/us to Bank ABC including the specimen signatures for those operating the account are true, accurate and complete.

I/We confirm that under no circumstances shall the Bank, its employees or its contractors be liable for any direct, indirect, incidental, special, punitive or consequential damage that may result in any way from their reliance on the information I/we have provided.

I/We declare that there has not been, or we are not in the process of winding up, being dissolved, struck off or terminated.

I/We declare that I/we have the authority to sign the Account Opening Application Form on behalf of the Company, and I/we confirm that the account to be opened is in the name of the Company for its own usage and its own behalf and not on behalf of a third party.

I/We confirm that I/we have read and understood the General Terms of Business and agree to be bound by them in connection with our ongoing relationship and dealings with Arab Banking Corporation (B.S.C.) ("Bank ABC").

**01. Authorised Signatory**
**Signature**

**Name**

**Title**

**Date:**

DD / MM / YY

**03. Authorised Signatory**
**Signature**

**Name**

**Title**

**Date:**

DD / MM / YY

**02. Authorised Signatory**
**Signature**

**Name**

**Title**

**Date:**

DD / MM / YY

**04. Authorised Signatory**
**Signature**

**Name**

**Title**

**Date:**

DD / MM / YY

### Authorised User Details

Request Type:

- ☐ Add new user
 ☐ Modify user
 ☐ Deactivate user
- ☐ Reactivate user
 ☐ Disable user

Client Name

Client No. / CSN

(For existing clients)

User's Full Name

Designation

User Type

- ☐ View Only      Access to view account balance, statements, loans and trade finance details.
- ☐ Maker      Access to view privileges + Initiate payment instructions + Maintain beneficiaries
- Approver**  
(Tick 1)
 

☐ Verifier      Access to view privileges + Approve payment instructions
 ☐ Authoriser      Access to view privileges + Approve payment instructions  
(User is part of Authorised Signatories)  
**For Approver, user group must be identified**

User Group

- ☐ A
 ☐ B
 ☐ C
 ☐ D
 ☐ E
 ☐ Verifier

User ID

(For Existing users only)

Email Address

Mobile No.

### Accounts Access - View

- ☐ All Accounts (All new accounts will be added automatically)
- ☐ Specific Accounts (Specify below)

No.

Account Number

1.

2.

3.

4.

5.

6.

- ☐
- Access all Reports

- ☐
- Specific Reports (Specify below)

No.

Account Number

1.

Salary File Summary Report

☐

2.

Pending Transaction Reports

☐

3.

Future Dated Transactions Report

☐

4.

Bulk Upload Summary Report

☐

5.

Bulk Upload Detailed Report

☐

6.

Debit and Credit Advices

☐

## Accounts & Function Access - Maker

☐ All Existing Accounts (New accounts will have to be added separately)

☐ Specific Accounts (Specify below)

No.	Account Number	Single Payment			Bulk Payment	
		Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
1.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Accounts & Function Access - Verifier & Approver

☐ All Existing Accounts (New accounts will have to be added separately)

☐ Specific Accounts (Specify below)

No.	Account Number	Single Payment			Bulk Payment	
		Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
1.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Undertaking & Confirmation

I confirm that I have the appropriate authority to approve this request and that I identified and confirm the user's signature. I have read, understood and accept the terms and conditions governing this service.

### Authorised Signatories

Signature

Name

Designation

Date:

Signature

Name

Designation

Date:

I have read, understood and accept the terms and conditions for availing this service.

**User** (Must be signed for all "New" and "Modify" users)

Signature

Name

Designation

Date:

Request Type: ☐ New Workflow ☐ Modify Workflow

### User Group Definition

No.	User Group Name	Single Authorisation Limit (Cross out if inapplicable)	Mask Transaction Details? (Applicable on bulk payments only)	
1.		\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2.		\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.		\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.		\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.		\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6.		\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7.		\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No

  

Allow single approval for:	Single Payment			Bulk Payment	
	Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Multi Approval Workflow (1)

Rule No.	Approval Limit (Up to \$)	Verifier (if applicable)	1st Approver	2nd Approver	3rd Approver	Ignore Approval Order?
1.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No

  

Apply this multi-approval for:	Single Payment			Bulk Payment	
	Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Multi Approval Workflow (2)

Rule No.	Approval Limit (Up to \$)	Verifier (if applicable)	1st Approver	2nd Approver	3rd Approver	Ignore Approval Order?
1.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No

  

Apply this multi-approval for:	Single Payment			Bulk Payment	
	Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Multi Approval Workflow (3)

Rule No.	Approval Limit (Up to \$)	Verifier (if applicable)	1st Approver	2nd Approver	3rd Approver	Ignore Approval Order?
1.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
Apply this multi-approval for:		Single Payment			Bulk Payment	
		Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Multi Approval Workflow (4)

Rule No.	Approval Limit (Up to \$)	Verifier (if applicable)	1st Approver	2nd Approver	3rd Approver	Ignore Approval Order?
1.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
Apply this multi-approval for:		Single Payment			Bulk Payment	
		Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Multi Approval Workflow (5)

Rule No.	Approval Limit (Up to \$)	Verifier (if applicable)	1st Approver	2nd Approver	3rd Approver	Ignore Approval Order?
1.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	\$	User Group Name	User Group Name	User Group Name	User Group Name	<input type="checkbox"/> Yes <input type="checkbox"/> No
Apply this multi-approval for:		Single Payment			Bulk Payment	
		Own Accounts	Domestic Transfer	International Transfer	Salaries	Supplier Payments
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Undertaking & Confirmation

I confirm that I have the appropriate authority to approve this request and that I identified and confirm the user’s signature. I have read, understood and accept the terms and conditions governing this service.

## Authorised Signatory

Name

Designation

Signature

Date:

DD / MM / YY

Name

Designation

Signature

Date:

DD / MM / YY