

## Notice to Shareholders of Arab Banking Corporation (B.S.C.) ("Bank ABC")

## Bank ABC's Annual General Meeting scheduled for 29th March 2020

In light of the global Covid-19 outbreak, significant travel restrictions have been imposed in the MENA region, which may make it difficult (or impossible) for some shareholders to attend Bank ABC's Annual General Meeting scheduled for 29th March 2019 (the "**AGM**") in person.

The Government of the Kingdom of Bahrain has also recently issued guidance in response to the Covid-19 outbreak which strongly discourages persons from attending meetings in the Kingdom of Bahrain where more than twenty persons are physically present.

In order to enable Bank ABC's shareholders to vote their shares at the AGM even though they may be unable or unwilling to attend the AGM in person, Bank ABC has arranged with Hassan Radhi & Associates ("HRA"), one of Bahrain's leading independent law firms, that individual lawyers from HRA will make themselves available to act at the AGM as the proxy of any Bank ABC shareholder who wishes to appoint them as such (the "HRA Proxy Facility").

The HRA Proxy Facility is provided purely for the convenience of shareholders and shareholders are, of course, able to appoint a proxy of their choosing to attend the AGM, provided that such proxy is not the chairman, a director or an employee of Bank ABC.

Bank ABC will be responsible for any costs associated with the use of the HRA Proxy Facility by shareholders.

Should a shareholder wish to use the HRA Proxy Facility, such shareholder should:

- complete the AGM proxy <u>form</u>, which is substantively identical to the AGM proxy form that was previously posted to the shareholders and published on the Bank ABC website but with the names of the four HRA proxies inserted, so as to enable any one of them to attend the AGM on the relevant shareholder's behalf;
- if the shareholder is an individual, attach a valid copy of his/her personal ID or passport to the AGM proxy form;
- if the shareholder is a company or partnership, attach a copy of the company's signed and stamped authorization letter to the AGM proxy form;
- specify how the proxy should vote the relevant shares in relation to each of the AGM resolutions by ticking the appropriate boxes of the AGM proxy form;
- complete all other sections of the AGM proxy form; and
- return the duly completed AGM proxy form to Bank ABC's registrars, Karvy Fintech (Bahrain) W.L.L. of PO Box 514, Manama, Kingdom of Bahrain, Fax No. +973 17 212 055, or by email (ShareholderRelations@bank-abc.com), making sure it is submitted before at least 24 hours before the AGM. It is important to note that proxy forms submitted after the deadline will be considered void and will not be accepted.



Whilst it is the expectation that the HRA Proxy Facility will be available to all Bank ABC shareholders, HRA reserves the right to decline to act as the proxy of any particular shareholder.

Bank ABC is pleased to provide all shareholders with an option to view the AGM digitally via a webinar platform. The webinar platform will allow shareholders to watch the AGM presentations and to ask any questions live. However, shareholders who view the AGM via the webinar platform will not be entitled to vote their shares digitally and such shares will not count towards the AGM quorum. In order to access the AGM webinar platform, shareholders should complete the <u>registration form</u>.